



Town of Woodbury Parks and Recreation
Rules and Regulations

Modified & Effective 2015
By the Town of Woodbury Parks and Recreation Commission

Park Passes

All Town of Woodbury residents who wish to use Parks and Recreation facilities or attend Parks and Recreation events must obtain a picture ID card with a bar code (the "Park Pass"). These cards are available prior to and during the summer season during park hours. This Park Pass must be presented to the Park Gatekeeper each time the resident enters a Park facility. Children under 14 years of age are not required to have a Park Pass, but must be accompanied by an adult with a valid Park Pass.

The following criteria satisfy the residency requirement:

- A resident is a person whose domicile is within the Town of Woodbury.
- Domicile is that place where a person has his or her true, fixed, and permanent home to which he or she always intends to return, evidence of which includes that such a person is registered to vote in that place.
- Property ownership in the town is not a residency criterion.
- Businesses, Corporations, and LLC's do not qualify for park passes.

Proof of Residency Requirements

Owners (pass valid for 5 seasons):

One of the following:

Deed, Closing Statement, Title, Property Tax Bill, Mortgage Book, Certificate of Occupancy

Renters (pass valid for 1 season):

One of the following:

Lease Agreement, 3 Months' Rent Receipts, 3 Months' Utility Bills

Photo ID (i.e., driver's license) with Woodbury Address for all (out of state licenses are not acceptable)

14 and older need birth certificate

About the Rules and Regulations

The Town of Woodbury has given Park Staff the authority to determine those actions which may be harmful to the safety, rights, and privileges of those using the Parks, or to the reputation of the Parks. Park Staff includes, but is not limited to, Lifeguards, Security Guards, Gatekeepers and Directors. Disobedience of Park Staff instructions or violation of the following rules may result in Park and Recreation privileges being suspended or revoked.

The Woodbury Parks Commission has final authority regarding all Rules and Regulations and the consequences to patrons who fail to adhere. Exceptions to these Rules and Regulations will only be made in writing at the discretion of the Commission. The Commission may address other issues not covered by these rules including any individual's access to and use of the Parks. The Commission reserves the right to review and modify these rules as needed.

General Rules

1. Parents or guardians are responsible for their children and must remain with them at all times.
2. All toddlers (still in diapers) and babies must wear a swimming diaper (one made for swimming) and/or elasticized rubber pants over a diaper. Diapers must be changed frequently and disposed of properly.
3. Breast-feeding is welcomed at all Park facilities, but we do ask that mothers be discreet. For the baby's own safety no breast-feeding is allowed in the water at Earl Reservoir or the John P. Burke Memorial Pool.
4. Aggressive, disruptive, or threatening behavior will not be tolerated and may result in revocation of pass.
5. Vandalism, dumping, or destruction of Park property will not be tolerated and will result in revocation of pass.
6. No one is permitted in the Parks outside of established operating hours.
7. Park speed limits and other traffic rules must be obeyed.
8. Bicycles must be kept in racks. The bicycles should be locked - the Town of Woodbury is not responsible for stolen property. Bicycle riders of all ages must wear helmets.
9. No motorized vehicles other than automobiles, motorcycles, buses or trucks (such as, but not limited to, mopeds, tripedes, segways, quads, snowmobiles, hover boards, etc.) are permitted within the Parks. No motorized vehicles of any kind may be used off the paved areas of the Park. This exempts motorized conveyances for handicapped or mobility limited patrons.
10. No hunting or firearms permitted. This includes any weapon or device deemed by security to be threatening to public safety.
11. Cutting or removal of trees, shrubs, or flowers is prohibited.
12. No glass containers of any type are permitted on Park property. (See Addenda Town Law)
13. Everyone is responsible for cleaning up his or her own trash.

14. Only Lifeguards are permitted on lifeguard stands and chairs. The area in front of lifeguard chairs should be kept clear.
15. Only Park Staff is permitted in any equipment or storage areas, including guardroom.
- 16. No alcoholic beverages are allowed at any of the Park facilities at anytime. All parks have a zero tolerance policy for alcoholic beverages. Any violation will result in pass revocation for one year from time of incident. (See Addenda Town Law)**
17. If one facility exceeds the recommended Board of Health capacity, Park Staff will refer residents to an alternate facility.
18. Parking is permitted in designated areas only. Illegally parked cars (on private or public property) are subject to ticketing or towing at the owner's expense.
19. Only charcoal fires are permitted in the Park grills. Fires in other locations are not permitted.
20. Smoking in the park is limited to designated areas. (See Addenda Town Law)
21. The Earl Reservoir island is off limits to all residents and guests.
22. All coolers and bags will be checked.

Pets/Wildlife

1. A dog park is available on Schunemunk Road. Rules and regulations for the dog park are posted.
2. No dogs (except guide dogs and service animals accompanied by disabled or dogs used by the Town for geese control and accompanied by a handler), cats, horses, or any other animals are permitted anywhere at the Pool or within the ball fields, hiking trails, tennis courts, picnic areas, playgrounds, grassy areas, beach area, or in the water of Earl Reservoir at any time throughout the year. Pets are permitted only on Coach Wilson Trail, through the parking lot on black top area and across the dam or lower bridge. Owners are expected to clean up after their pets, using "pooper-scoopers" or other suitable means. The Town of Woodbury does have pooper-scooper laws and fines will be levied if ignored.
3. Pets must be leashed in accordance with Town rules.
4. All dogs, cats, horses and any other animals are prohibited within any of the other Parks in the Town of Woodbury.
5. Feeding of wildlife, geese, or pets at the Parks is prohibited.

Water Safety

1. All swimming is at one's own risk.
2. Parents/guardians are responsible for their children.
3. Swimming is permitted only when a Lifeguard is on duty.
4. Swimming is permitted only within roped-off areas.
5. Swimmers/parents/guardians should be aware that water depth changes do exist.
6. No running or horseplay is permitted on the waterfront or diving platforms.

7. Only one person at a time is permitted on a diving board. Dives must be made straight off the end of the board. Two bounces are the limit.
8. Everyone near the swimming area must pay attention to Lifeguards' whistles and follow their instructions.
9. No floating devices of any type (USCG approved or unapproved personal flotation devices, including those incorporated into swimsuits) are permitted in swimming areas. No snorkels/swim fins or other skin diving/SCUBA equipment is permitted. Swimming goggles that do not cover the nose are permitted.

NOTE: Exceptions to the rules regarding personal flotation devices may be permitted for disabled persons after consultation with the head lifeguard.

10. Appropriate bathing attire is required. Proper bathing attire is defined as socially acceptable, not deemed lewd, distracting, or dangerous. Anything questionable is up to the discretion of the Waterfront Director.
11. Eating or drinking is not permitted in the water.

Boating and Fishing (Earl Reservoir)

1. Boating and fishing are for Woodbury residents only with a valid Park Pass and their registered guests. All must have a current New York State Fishing License. These activities are done at one's own risk.
2. In season, only boats or boat-like, hard bottomed floating devices are allowed. No rafts are allowed. A Lifeguard or Security Guard will resolve any questions about the classification of a floating device. In the off season, boats are restricted to Coast Guard certified boats.
3. Each person in a boat must wear a USCG approved life jacket appropriate to the individual.
4. Children under 14 are permitted **ONLY** with a parent or legal guardian.
5. Boaters must use paddles or oars, and must remain seated in the boat. No motorized crafts of any kind are allowed.
6. Boats and fishing must be kept out of the swimming area.
7. Boats are to be used in designated areas only.
8. Boats are not permitted on the water during the hours between sunset and sunrise.
9. Taking of fish is limited to three fish per person per day and must be of legal size.
10. The island and diving platform are off limits to fishermen and boaters.

Ice Skating

1. Ice Skating at Earl Reservoir is permitted only if the green flag is flying.

Picnics

1. All grills and picnic tables are for use on a first come first serve basis and can be held **only after the Park opens for the day.**
2. In-season, Guest Passes must be used for all non-resident guests (including non-swimming guests).
3. Off-season, group picnics must be arranged with the Parks Office in advance. A fee schedule is available at the Parks Office.
4. **No alcoholic beverages are allowed at any of the Park facilities. The Parks has a zero tolerance policy for alcohol. (See Addenda Town Law)**
5. No glass containers are allowed at any Park facilities. (See Addenda Town Law)
6. Each picnic group must clean up its own trash. Receptacles are provided.
7. Picnic areas or the Pavilion may be closed to residents and guests for certain Park functions or, in the off-season, when reserved by a group.

Roller Hockey Rink

1. All skating is at one's own risk.
2. Helmets must be worn by all skaters.
3. Parents, guardians and/or coaches are responsible for children and guests.
4. Rink use for league practices and games must be reserved and scheduled through the Parks Office. No league practice or games may be conducted at any other time. Residents have use of the rink at all other times.
5. Non-residents are only permitted use of the rink as part of league practice or play. Other facilities, such as the swimming area and playgrounds, are reserved for use by residents and their guests only.
6. Participants and/or their respective leagues are responsible for damage to Park facilities.
7. **No alcoholic beverages are allowed at any Park facility. The Park has a zero tolerance policy toward alcohol. (See Addenda Town Law)**
8. No glass containers are allowed at any Park facility.
9. The Commission may revoke privileges of individuals, teams, or leagues for failure to adhere to these specific and general rules.

Sports Fields

1. Parents, guardians and/or coaches are responsible for children and guests.
2. Sports field use for league practices and games must be reserved and scheduled through the Parks Office. No league practice or games may be conducted at any other time. Residents have use of the sports fields at all other times.
3. Non-residents are only permitted use of the sports fields as part of league practice or play. Other facilities, such as the swimming area and playgrounds, are reserved for use by residents and their guests only.

4. Participants and/or their respective leagues are responsible for damage to Park facilities.
- 5. No alcoholic beverages are allowed at any Park facility. The Park has a zero tolerance policy toward alcohol. (See Addenda Town Law)**
6. No glass containers are allowed at any Park facility.
7. The Commission may revoke privileges of individuals, teams, or leagues for failure to adhere to these specific and general rules.

Tennis Courts

1. Parents, guardians and/or coaches are responsible for children and guests.
2. Only tennis shoes or sneakers are allowed on courts.
3. No motorized vehicles (including but not limited to mopeds, quads, tripeds, segways, hover boards, etc.) are allowed on courts.
4. No bicycles, scooters, skateboards, or razor racers are allowed on courts.
5. No roller-blades or roller-skates are allowed on courts.
6. No ball (excluding tennis), or puck related games are allowed on courts.
7. All league practice and play must be coordinated through the Parks Office. No organized league practice or games are permitted at any other time. Residents and their guests have use of the tennis courts at all other times.
8. Participants and/or their respective leagues are responsible for damage to Park facilities.
9. No animals are permitted on the tennis courts.

Basketball and Handball Courts

1. Parents, guardians and/or coaches are responsible for children and guests.
2. Only sneakers are allowed on courts.
3. Nothing other than a basketball, a tennis ball, or a handball is to be used on courts.
4. No motorized vehicles (including but not limited to mopeds, quads, tripeds, segways, hover boards, etc.) are allowed on courts.
5. No bicycles, scooters, skateboards, or razor racers are allowed on courts.
6. No roller-blades or roller-skates are allowed on courts.
7. All league play is to be coordinated by the Parks Office. No organized league practice or games are permitted at any other time. Residents and their guests have use of the courts at all other times.
8. Participants and/or their respective leagues are responsible for damage to Park facilities.

Guest Policies

A Town of Woodbury resident is required to have a valid Park Pass to obtain Guest Privileges. The Parks Office follows a set of Commission approved guidelines in the issuance of Guest Privileges. Special cases not covered by these guidelines require the attention of the Commission. One guest is counted for each non-resident attending any activity, including picnics and evening events.

1. Town residents must be 18 or older to register a guest.
2. Five (5) Guest Privileges will be issued for the swimming season to each resident household. These Guest Privileges must be presented at the gate of any Park facility for admission of up to *five* guests (for example, one guest five times, or five guests one time), with no charge.
3. Additional Guest Privileges may be purchased at a price decided by the Parks. These may be purchased at the Parks Office and are not refundable. However, unused paid Guest Privileges may be revalidated the following year. Guest Privileges may not be used on the Fourth of July, at the John P. Burke Memorial Pool, or as otherwise designated on the Park calendar.
4. A registered Town resident must accompany a guest to present his/her Park Pass and Guest Privilege and to sign the Guest Book. The resident must also stay at the park with the registered guest(s).
5. It is the responsibility of the resident to make the guest(s) aware of Park rules and regulations. The resident is responsible for the guest(s) behavior while on Park property.
6. Large groups may be accommodated in off-season. There is no additional charge for non-resident guests at those times. However, the event must be scheduled with the Parks Office in advance and a fee will be charged. Each family is limited to one pre- and one post-season event.
7. Summer guests of a Woodbury resident, whether they are relatives or not, are permitted only as guests and require the use of Guest Privileges. Examples include grandchildren, nieces, nephews, and adult children.
8. A resident who baby-sits for non-resident children must use Guest Privileges for those children. As non-residents, these children are excluded from swimming lessons.
9. Non-resident babysitters or caregivers for Woodbury children or dependent adults must be at least 18 and:
 - a. Must be registered each year at the time of ticket issue.
 - b. Must check in at the gate every time they enter a Park.
 - c. Must stay with the children or dependent adults. They may stay after swimming lessons to let the children or dependent adults practice their skills. They may enter the water to supervise.
 - d. May not bring any other non-residents to the Parks.
10. The Commission has established rules for Park Passes and Guest Privileges for present Town of Woodbury employees and former & current full-time Park Staff members. Please refer to the current Ticket Issue Schedule available at the Parks Office.

11. Non-swimming grandparents and elderly non-swimming family members are guests of the Commission.
12. Disabled persons who will not be swimming are guests of the Commission.
13. Infants under one year of age do not require use of Guest Privileges.
14. Guests who leave the Park and return the same day do not need additional Guest Privileges, but must be accompanied by the resident.
15. If the parks close because of inclement weather within three hours of admission of a guest, the used Guest Privileges will be restored to the season allotment upon request.

Chapter 230 PARK

ARTICLE 1, Use (Adopted 7-17-1947, as amended through 5-15-1952)

§230-7. Additional prohibitions. [Added 3-5-1987 by L.L. No. 2-1987]

B. Animals. [Added 7-16-1987 by L.L. No. 9-1987)

1. Residents may walk their animals, while leashed, at Earl Reservoir Park up Coach Wilson Drive, in the parking lot and over the lower bridge or the dam before 9:00 am or after 7:00 pm between Memorial Day and Labor Day.

Residents may walk their animals while leashed, at Earl Reservoir Park up Coach Wilson Drive, in the parking lot and over the lower bridge or the dam at any time between Labor Day and Memorial Day. No dogs, cats, horses or any other animals are permitted within the ball fields, tennis courts, roller rink, beach or playground area at Earl Reservoir Park at any time of the year.

[Amended 6-20-2002 by L.L. No. 3-2002; 7-18-2002 by L.L. No. 7-2002; 9-26-2002 by L.L. No. 8-2002]

2. All dogs, cats, horses and any other animals are hereby prohibited within any of the other parks within the Town of Woodbury.

3. The feeding of geese at any Town Park at any time is prohibited. A fine of up to \$250 shall be imposed for each violation. [Added 7-18-2002 by L.L. No. 6-2002]

SECTION 1

ARTICLE III, SMOKING IN TOWN OF WOODBURY TOWN PARKS IS PROHIBITED EXCEPT IN DESIGNATED AREAS

§230-13 Smoking Prohibitions.

No person shall smoke within the boundaries of the Woodbury Town Parks except in areas designated for smoking by the Town of Woodbury Parks and Recreation Commission. Areas within the Town Parks which are smoking areas will be clearly delineated as designated smoking areas.

§230-14 Penalties for Offenses.

Any person violating this provision of this article shall upon a first offense be given a warning with instruction to use the designated smoking area. A notation of the fact that the individual was given a warning will be made by Park personnel and will be kept at the Parks and Recreation Office. Should the same individual commit a second violation of this provision, they will be required to leave the Park for the remainder of that day. Further notation will be made in the Parks and Recreation Office. In the event that the same individual commits a third violation of this section, they will lose their individual Park Pass privileges for the balance of the calendar year. An individual found to have been in violation of this section for the third time may request a hearing from the Park and Recreation Commission upon written request to the Commission after which a hearing date will be scheduled within ten (10) business days.

SECTION 2 Savings Clause.

If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall be confined in its operation to the clause, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 3 Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State in Albany.